



Review and Advisory Council Administration Account

Annual Report for State Fiscal Year 2020-2021

On October 25, 2017, Act 36 of 2017 amended the Pennsylvania Construction Code Act (PCCA). This amendment increased the building permit fee collected by the Commonwealth's Department of Community and Economic Development (DCED) from \$4.00 to \$4.50 and allocated 13% of the collected fee to a Review and Advisory Council Administration Account (RAC Account). The RAC Account's purpose is to cover UCC RAC members' reasonable travel expenses, as determined by the Department of Labor & Industry (L&I); to cover the cost of the UCC RAC's solicitation of technical assistance, including reasonable rates of service and travel reimbursements, as decided by L&I's secretary; to cover the UCC RAC's administrative support expenses, including stenographic services, clerical services, legal representation, and sunshine notices; and to pay for the costs associated with L&I's contract with the International Code Council to publish code books containing the standards of Pennsylvania's Uniform Construction Code. 35 P.S. § 7210.703(c)(1)(iii).

Act 36 requires DCED to transmit the RAC Account's portion of the building permit fee quarterly to L&I for administration. 35 P.S. § 7210.703(c)(3). According to section 703(d)(2), L&I must provide a report detailing the expenditures of the RAC Account to the chairperson and minority chairperson of the Senate and House of Representatives Labor and Industry Committees no later than November 1 of each calendar year. The report must include a separate accounting of revenue and expenditures for the most recent state fiscal year. Specific details concerning contractor and vendor contracts must be provided along with an accounting for travel expense reimbursements, technical support costs, L&I personnel and operational costs and any other expenses permitted in section 703(c)(1)(iii) of the PCCA. 35 P.S. § 7210.703(d)(2). The following information complies with these requirements and fulfills L&I's statutory obligation to provide a RAC Account report by November 1.

Table 1 on page 4 is an accounting of the RAC account for SFY 20/21. DCED's first quarterly transmission of the RAC Account's portion of the building permit fee was received by L&I in January 2021. The total amount collected for SFY 20/21 amounted to \$85,001.69.

The RAC Account's total expenditures for SFY 20/21 amounts to \$5,153.50. There are five expenditures that occurred in July, September, and December 2020 as well as five expenditures that occurred in January, February, March, and June 2021, and they were for stenographic services provided by Sargent's Court Reporting Service, Inc. at the UCC RAC's meetings for the review of the 2018 I-Code books. A separate accounting for each meeting is listed below in Table 2, on page 4.

The RAC Account's balance at the end of SFY 20/21 was \$216,530.53. The UCC RAC did not request technical assistance. L&I did not charge administrative costs as it wanted to ensure that the account had a chance to grow so that the 21 council members could receive travel reimbursements. Next year's report will reflect the UCC RAC's travel reimbursements, L&I's administrative costs and costs associated with contracting with ICC for a Commonwealth specific code book.

TABLE 1

FISCAL INFORMATION					Approp Fiscal Yr	2021	Overall Result		
Fund		CI - Avail Cntrl Lvl		G/L Account		Actual Expends - F	Actual Augmentations - K	Actual Expends - F	Actual Augmentations - K
6043200000	Review Advrsy Council Ad	44	State Revenue	4411447	RACC-HB409	\$ 0.00	\$ (85,001.69)	\$ 0.00	\$ 221,684.03
		63	Operational Expenses	6311030	Travel - Mileage			\$ 0.00	\$ 0.00
				6311999	Travel - Other			\$ 0.00	\$ 0.00
				6341212	IT Con Mng Srvcs SWsvc			\$ 0.00	\$ 0.00
				6343117	Other Spec Svc	\$ 5,153.50	\$ 5,153.50	\$ 5,153.50	\$ 5,153.50
				6343200	Advertising			\$ 0.00	\$ 0.00
				9115001	SHARED SERVICES BILL			\$ 0.00	\$ 0.00
				9161030	Payroll Oper (30)			\$ 0.00	\$ 0.00
				Result		\$ 5,153.50	\$ 0.00	\$ 5,153.50	\$ 0.00
		Result				\$ 5,153.50	\$ (85,001.69)	\$ 5,153.50	\$ (216,530.53)

TABLE 2

Court Reporting Service	Date of Service	Amount
Sargent's Court Reporting UCC RAC	7/23/2020	\$180
Sargent's Court Reporting UCC RAC	7/23/2020	\$170
Sargent's Court Reporting UCC RAC	7/23/2020	\$306
Sargent's Court Reporting UCC RAC	9/18/2020	\$507
Sargent's Court Reporting UCC RAC	12/22/2020	\$115
Sargent's Court Reporting UCC RAC	1/18/2021	\$385
Sargent's Court Reporting UCC RAC	2/5/2021	\$460
Sargent's Court Reporting UCC RAC	3/4/2021	\$579
Sargent's Court Reporting UCC RAC	6/9/2021	\$1,196.50
Sargent's Court Reporting UCC RAC	6/9/2021	\$1,150
	Total Amount	\$5,048.50
These charges went to Cost Center 1274501003, G/L 6343117, SAP fund 6043200000		