

PRE-APPRENTICE AND APPRENTICESHIP GRANT PROGRAM

CLEAR CAREER PATHWAYS TO SUCCESS.



APPRENTICESHIP GRANTS

The Pennsylvania Department of Community and Economic Development (DCED) Pre-Apprentice and Apprenticeship Grant Program (Apprenticeship Program) provides financial support for registered apprenticeships.

Apprenticeships provide job seekers with a structured career pathway that enables them to concurrently earn money and acquire skills. Registered apprenticeships are part of a workforce development model that enables employers to provide customized training developed to address their talent needs.

ELIGIBLE APPLICANTS

DCED will accept grant proposals from sponsors representing an employer or consortium of employers that are actively involved in every step of designing the apprenticeship and includes:

- A Single Employer
- Employer Consortia
- Workforce Development Boards
- Economic Development Organizations
- Labor Organizations
- Local Career Technical Education Institutions
- Pennsylvania Community Colleges
- Community Organizations or Associations

ELIGIBLE USES

Eligible expenses must be related to instruction that complements on-the-job learning and may include:

- Salary of an in-house instructor(s) for actual hours in training that complements on-the-job learning
- Costs of books and training materials
- Contracted professional services directly related to the academic competency that apply to the job of each apprentice
- General education requirements towards a college degree and credit courses towards completion of degree work directly related to the apprenticeship
- Sustaining training that complements on-the-job learning included in existing apprenticeship programs, as well as developing new and creative initiatives to meet the evolving needs of the employer

CONTACT

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FAQS

Does the pre-apprenticeship/apprenticeship program need to be registered with the PA Department of Labor and Industry's Office of Apprenticeship prior to applying for grant funding?

Yes, prior to applying for the grant, the apprenticeship program needs to be registered. A copy of the certificate of registration needs to be attached to the application.

How do I register my pre-apprenticeship/apprenticeship program or check to see if my program is registered?

Contact the Apprenticeship and Training Office with the PA Department of Labor and Industry at 717.783.5857 or ra-liato-appr-train@pa.gov.

Do participants in the pre-apprenticeship program need to be employed?

No, but the participants do need to be on a pathway that leads to employment. Pre-apprenticeship programs need to be connected to a registered apprenticeship program.

Are matching funds required?

No matching funds are not required.

Is there a cap on funds to be requested?

Proposals may not exceed \$45,000 for a three-year period (\$15,000 per year). Each employer is eligible for \$3,000 per apprentice, with a max of five apprentices per year.

Who is eligible to apply?

Eligible applicants include: single employer, employer consortiums, workforce development boards, economic development organizations, labor organizations, local career technical education institutions, Pennsylvania community colleges and community organizations or associations. Partnerships and collaboration are highly encouraged.

How do I apply?

Written proposals must follow the outline defined by the guidelines. Visit <https://dced.pa.gov/programs/pre-apprentice-apprenticeship-grant-program/> for the program guidelines

Is there a deadline to apply?

Applications will be accepted and evaluated on an ongoing basis with awards to be made to eligible applications for as long as funds are available.

What are eligible expenses?

Eligible uses of funds are expenses related to instruction that complements on the job training, delivering the technical as well as academic competencies that apply to the job. Please see the guidelines for a detailed list of eligible expenses.

If successful, how will funds be disbursed?

Funds will be disbursed on a reimbursement basis.