pennsylvania
DEPARTMENT OF LABOR & INDUSTRY
BUREAU OF LABOR LAW COMPLIANCE

PARENTAL ACKNOWLEDGEMENT OF MINOR'S DUTIES AND HOURS OF EMPLOYMENT

(Must be completed for minors under 16 years of age)*

(This section to be completed by the employer.)

The undersigned parent or legal guardian of _____ , age _____ ,
(name of minor)

hereby acknowledges and understands that this minor's employment with

_____ , commencing _____ , will consist of the following duties and hours:
(name of employer) (date)

(This section to be completed by the employer.)

Duties of minor (e.g., cashier, food service, lifeguard, sales clerk, etc.)

_____

_____

_____

_____

_____

_____

(☐ additional sheet(s) attached)

Hours of work:

Sunday	_____ __	.m.-	_____ __	.m.
Monday	_____ __	.m.-	_____ __	.m.
Tuesday	_____ __	.m.-	_____ __	.m.
Wednesday	_____ __	.m.-	_____ __	.m.
Thursday	_____ __	.m.-	_____ __	.m.
Friday	_____ __	.m.-	_____ __	.m.
Saturday	_____ __	.m.-	_____ __	.m.

Other/additional hours (include explanation):

_____

_____

(To be signed by minor's parent or legal guardian.)

I hereby acknowledge that I understand the above duties and hours to be worked by the above-named minor for this employer and grant permission for this employment. This statement is made subject to the provisions of 18 Pa. C.S. § 4904 (relating to unsworn falsifications to authorities).

_____ ☐ Parent of _____
(Printed name of parent or legal guardian) ☐ Legal guardian (Name of minor)

_____ _____
(Signature of parent or legal guardian) (Date)

* This form is required to be completed by the parent or legal guardian of a minor employee under 16 years of age pursuant to Section 8(a)(2)(ii) of the Child Labor Act, and the original copy must be kept by the employer at the workplace along with other records of the minor's employment required by Section 8(d).

Auxiliary aids and services are available upon request to individuals with disabilities.
Equal Opportunity Employer/Program