

Filing Requirements

Submit the application, all necessary documentation and a check or money order for the appropriate fee, made payable to the **Commonwealth of Pennsylvania** to:

PA Department of Labor and Industry
BOIS – UCC Certification Unit
651 Boas Street, Room 1606
Harrisburg, PA 17121-0750

FEE SCHEDULE: For an up-to-date listing of fees, please see the Fee Schedule listed on our website (www.dli.pa.gov/Individuals/Labor-Management-Relations/bois) or contact our office for a copy of the Fee Schedule by email at UCCBOIS@pa.gov, by telephone at 717-787-6085 or by fax at 717-705-0196.

Please direct any questions regarding certification to 717-787-6085 or UCCBOIS@pa.gov.