

BEDDING AND UPHOLSTERY APPLICATION FOR REGISTRATION

PLEASE TYPE OR PRINT NEATLY IN INK.

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| Application Type | Manufacturer <input type="checkbox"/> Importer <input type="checkbox"/> Supplier (Supplies bulk filling material to the trade) <input type="checkbox"/> |
| National Uniform Registry # (URN) | URN# _____ Manufacturer, Importer, etc., must attach two current Law Labels, if using a registry number issued by another state, as well as a copy of the valid certificate issued by that state. |
| Applicant Information (Importer if filing jointly; Supplier, or Manufacturer, if filing solely) | Company Name _____ Fed ID# _____ Physical Address _____ _____ City _____ State/Province _____ Zip Code _____ Country _____ Telephone _____ Contact Person _____ Email _____ Check this box to elect to receive your License and Renewals by email instead of by mail. <input type="checkbox"/> |
| Factory Information, if different from Applicant Information above (1 per application) | Factory Name _____ Physical Address _____ City _____ State/Province _____ Zip Code _____ Country _____ Telephone _____ Email _____ |
| Alternate Mailing Address | If you would like all registration information to be sent to a <u>different mailing address than listed in Applicant Information</u> , please complete the following information: Company Name _____ Mailing Address _____ City _____ State/Province _____ Zip Code _____ Country _____ Contact Person _____ Telephone _____ Email _____ Check this box to elect to receive your License and Renewals by email instead of by mail. <input type="checkbox"/> |
| Product List | |
| Labeling Requirements | I certify my labels will comply with all requirements outlined in PA B&U Law and Regulations. <input type="checkbox"/> I certify my labels will not comply with PA B&U Law and Regulations and have attached two (2) <input type="checkbox"/> sample law labels to this application for review along with a completed Industrial Board Petition form (LIIB-306). |
| Signature | All information provided on this application is subject to the penalties of 18 Pa. C.S. §4904, relating to unsworn falsification to authorities. <div style="display: flex; justify-content: space-between; margin-top: 20px;"> _____ _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Signature/Title Date </div> |
| FOR L&I USE ONLY | Check # _____ Amount \$ _____ Bates # _____ |

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| <p>Filing Requirements</p> | <p>FEE SCHEDULE: For an up-to-date listing of fees, please see the Fee Schedule listed on our website (www.dli.pa.gov/Individuals/Labor-Management-Relations/bois) or contact our office for a copy of the Fee Schedule by email BU TOYS@pa.gov, by telephone at 717-787-6848 or by fax at 717-787-6925.</p> <ul style="list-style-type: none"> • Please make all checks and money orders payable to Commonwealth of Pennsylvania. • All checks must be drawn off of a United States branch of a foreign/US Bank • The complete name, address, and American Banking Association’s 9-digit routing number for the US bank branch must be on the front of the check. • Cash, credit card, electronic transfer, and foreign check payments are NOT acceptable forms of payment. <p>Mail completed application, any required documents (if applicable), and fee to:</p> <p style="text-align: center;">PA Department of Labor and Industry BOIS – Bedding & Upholstery/Toys 651 Boas Street, Room 1606 Harrisburg, PA USA 17121</p> |
| <p>Additional Information</p> | <p>The Department permits importers to hold a Bedding and Upholstery registration for each factory (foreign or domestic) that manufactures bedding and upholstered items for them. However, the Department does not permit an importer to hold a single registration for importing from multiple manufacturers. Pennsylvania requires each manufacturer/factory to be separately registered with the Department, whether on their own or with a specific importer.</p> <p>The following options for registration are available for manufacturers:</p> <ol style="list-style-type: none"> 1. The manufacturer may register directly with the Department for their manufacturing facility. The manufacturer can then place this registration number on any bedding and upholstered items that are produced at the manufacturing facility. 2. An importer may hold a Bedding and Upholstery registration for each manufacturer with whom they do business. Please note that the importer is required to hold a <u>separate</u> registration for <u>each</u> manufacturer; the Department does not permit “pooling” of registrations. <p>When an importer holds the registration for the manufacturer, the Registration Certificate will show the name of both the importer and the manufacturer. The Registration number can only be placed on bedding and upholstered items that are produced at the manufacturing facility <u>for the importer ONLY</u>.</p> |
| <p>Website/Contact Information</p> | <p>If you have any questions, please consult our Frequently Asked Questions by going to or contact our office by calling 717-787-6848, faxing 717-787-6925 or emailing BU TOYS@pa.gov.</p> |

Bureau of Occupational & Industrial Safety | Certification, Accreditation & Licensing Division Bedding & Upholstery
651 Boas Street, Room 1623 | Harrisburg, PA 17121 | 717.787.6848 | F 717.787.6925 | www.dli.pa.gov

*Auxiliary aids and services are available upon request to individuals with disabilities.
Equal Opportunity Employer/Program*