

<b>FOR L&amp;I USE ONLY</b>
Cert #: _____
Date: _____

**APPLICATION FOR LEAD OCCUPATION CERTIFICATION**  
**IMPORTANT: READ INFORMATION ON PAGES 2 and 3 BEFORE COMPLETING APPLICATION.**

**PLEASE TYPE OR PRINT NEATLY IN INK**

<b>Type of Application</b>	Initial – 1st time applying to Pennsylvania <input type="checkbox"/> Renewal – Previously certified in Pennsylvania <input type="checkbox"/> Pennsylvania Certification #: _____
<b>Personal Data</b>	First Name _____ Middle Initial _____ Last Name _____ Suffix _____ Street Address (Including Apartment/Suite #) _____ _____ City _____ State _____ Zip Code _____ Date of Birth (MM/DD/YY) _____ Telephone _____ Email _____ Sex: Male <input type="checkbox"/> Female <input type="checkbox"/> Gender Neutral <input type="checkbox"/> Height: _____ Feet _____ Inches Eye Color (CHECK one): 1. Black <input type="checkbox"/> 2. Brown <input type="checkbox"/> 3. Gray <input type="checkbox"/> 4. Blue <input type="checkbox"/> 5. Green <input type="checkbox"/> 6. Hazel <input type="checkbox"/> 7. Other <input type="checkbox"/>
<b>Alternate Mailing Address</b>	If you would like all Certification information to be sent to a different mailing address than listed above in Personal Data, please complete the following information. <b>This address will be printed on the license/ID card.</b> Individual/Company Name _____ Mailing Address _____ City _____ State _____ Zip Code _____ Telephone _____ Email _____
<b>Employment Information</b>	Abatement Company's Name _____ Street Address _____ City _____ State _____ Zip Code _____ Abatement Company's Telephone _____ Do you work for a Non-Profit? Yes <input type="checkbox"/> No <input type="checkbox"/> If you work for a Non-Profit, you must include documentation of the Employer's Non-Profit status; otherwise, you are not exempt from the fee. Are you a PA State/Federal/Municipal Employee? Yes <input type="checkbox"/> No <input type="checkbox"/> If "Yes", list Agency: _____
<b>Certification Categories</b>	1. Worker <input type="checkbox"/> 2. Supervisor <input type="checkbox"/> 3. Project Designer <input type="checkbox"/> 4. Building Inspector <input type="checkbox"/> 5. Risk Assessor <input type="checkbox"/> 6. Building Inspector and Risk Assessor <input type="checkbox"/> <b>NOTE:</b> If working for more than one Certified Lead Abatement Company as a <u>Supervisor</u> , you must complete an application for <u>each</u> employer (Application fee only needs paid once).
<b>Signature</b>	By signing this document, I certify that the above information is correct and that within the past 36 months my certification/license or authorization to perform Lead abatement work has <u>not</u> been suspended or revoked by any other state, and that no enforcement actions are pending against me.  Applicant Name (Printed or Typed): _____ Applicant Name (Signed): _____ Date Signed: _____
<b>FOR L&amp;I USE ONLY</b>	Check #: _____ Amount: \$ _____ Bates #: _____

## Training Certificate(s) Required

**IMPORTANT:** Pennsylvania does not allow for “gaps in Lead training”. Lead training taken in Pennsylvania by an accredited Lead Training Provider is valid for three (3) years. Every state regulates their own Lead program differently and training validity periods vary from state to state. It is your responsibility to know and follow all Pennsylvania State and Federal laws and regulations when seeking Lead certification for yourself and/or your company.

### APPLICANTS WHO ARE APPLYING WITH PENNSYLVANIA TRAINING:

If you have taken Initial Lead training in Pennsylvania and this is your 1<sup>st</sup> time applying for a Worker or Project Designer certification, you will need to submit the following:

1. **Worker** – Along with a completed application and fee, you need to provide a copy of your Lead Worker Initial Training Course Certificate. NOTE: You must apply for certification before the six (6) month interim expiration date. (This date can be found on your initial training certificate.)
2. **Project Designer** – Along with a completed application and fee, you need to complete and submit the Verification of Experience-LIBI-615L (refer to EPA 40 CFR, Part 745.226 for prerequisite requirements) and Verification of Degree-LIBI-614L and provide a copy of your Lead Project Designer Initial Training Course Certificate AND a copy of your Lead Supervisor Initial Training Course Certificate. NOTE: You must apply for certification before the six (6) month interim expiration date. (This date can be found on your initial training certificate.)

If you have taken Initial Lead Training in Pennsylvania and this is your 1<sup>st</sup> time applying for a Supervisor, Building Inspector or Risk Assessor certification, be aware that you must apply for and pass the EPA Lead Third Party Examination in PA and apply for certification before the six (6) month interim expiration date. (This date can be found on your initial training course certificate.) **NOTE:** Every applicant must take the EPA Third Party Examination, regardless if you took it in another state. All exam paperwork must be submitted to our office for review and approval. Once approved, you will be contacted to schedule your exam. You will need to submit the following:

1. **Supervisor** - You will need to complete and submit the Registration for Lead Occupation Certification Examination Application-LIBI-622L, Verification of Experience-LIBI-615L (refer to EPA 40 CFR, Part 745.226 for prerequisite requirements), a copy of your Lead Supervisor Initial Training Course Certificate, and the examination fee. You may submit the Application for Lead Occupation Certification-LIBI-607L and application fee at the same time. If you plan to work in the capacity of the Lead Supervisor for a Lead Abatement Contractor, you may submit the Application for Lead Contractor Certification-LIBI-613L and the Contractor Application fee at the same time as well.
2. **Building Inspector** - You will need to complete and submit the Registration for Lead Occupation Certification Examination Application-LIBI-622L, a copy of your Lead Building Inspector Initial Training Course Certificate, and the examination fee. You may submit the Application for Lead Occupation Certification-LIBI-607L and application fee at the same time.
3. **Risk Assessor** - You will need to complete and submit the Registration for Lead Occupation Certification Examination Application-LIBI-622L, Verification of Experience-LIBI-615L (refer to EPA 40 CFR, Part 745.226 for prerequisite requirements), Verification of Degree-LIBI-614L, a copy of your Lead Building Inspector Initial Training Course Certificate and your Lead Risk Assessor Initial Training Course Certificate, and the examination fee. You may submit the Application for Lead Occupation Certification-LIBI-607L and application fee at the same time.

If you have held a Pennsylvania Lead certification previously and are applying to renew it, you need to submit a copy of your most recent valid training course certificate and any training course certificate(s) taken since you last applied, along with a completed application and applicable fee.

### APPLICANTS WHO ARE APPLYING WITH OUT-OF-STATE TRAINING:

If you have taken Initial Lead training from a training provider outside of Pennsylvania and this is your 1<sup>st</sup> time applying for a Worker or Project Designer certification, you will need to submit the following:

1. **Worker** - Along with a completed application and fee, you need to submit a copy of your Lead Worker Initial and Refresher Training Course Certificate(s). You must show there have been no gaps in your Worker training.
2. **Project Designer** - Along with a completed application and fee, you need to complete and submit the Verification of Experience-LIBI-615L (refer to EPA 40 CFR, Part 745.226 for prerequisite requirements) and Verification of Degree-LIBI-614L and provide a copy of your Lead Project Designer Initial and Refresher Training Course Certificate(s) and a copy of your Lead Supervisor Initial and any Refresher Training Course Certificate(s). You must show that there have been no gaps in your Project Designer training.

	<p>If you have taken Initial Lead Training outside of Pennsylvania and this is your <u>1<sup>st</sup> time</u> applying for a Supervisor, Building Inspector or Risk Assessor certification, be aware that you must take an EPA Lead Third Party Examination in PA <u>and</u> apply for certification. <b>NOTE:</b> Every applicant must take the EPA Third Party Examination, regardless if you took it in another state. All exam paperwork must be submitted to our office for review and approval. Once approved, you will be contacted to schedule your exam. You will need to submit the following:</p> <ol style="list-style-type: none"> <li>1. <b>Supervisor</b> – You will need to complete and submit the Registration for Lead Occupation Certification Examination Application-LIBI-622L, Verification of Experience-LIBI-615L (refer to EPA 40 CFR, Part 745.226 for prerequisite requirements), a copy of your Lead Supervisor Initial Training Course Certificate and any Lead Supervisor Refresher Training Course Certificate(s) you have completed, and the examination fee. You may submit the Application for Lead Occupation Certification-LIBI-607L and application fee at the same time. If you plan to work in the capacity of the Lead Supervisor for a Lead Abatement Contractor, you may submit the Application for Lead Contractor Certification-LIBI-613L and the Contractor Application fee at the same time as well.</li> <li>2. <b>Building Inspector</b> – You will need to complete and submit the Registration for Lead Occupation Certification Examination Application-LIBI-622L, a copy of your Lead Building Inspector Initial Training Course Certificate and any Lead Building Inspector Refresher Training Course Certificate(s) you have completed, and the examination fee. You may submit the Application for Lead Occupation Certification-LIBI-607L and application fee at the same time.</li> <li>3. <b>Risk Assessor</b> – You will need to complete and submit the Registration for Lead Occupation Certification Examination Application-LIBI-622L, Verification of Experience-LIBI-615L (refer to EPA 40 CFR, Part 745.226 for prerequisite requirements), Verification of Degree-LIBI-614L, a copy of your Lead Building Inspector Initial Training Course Certificate, your Lead Risk Assessor Initial Training Course Certificate and any Lead Building Inspector and Risk Assessor Refresher Training Course Certificate(s) you have completed, and the examination fee. You may submit the Application for Lead Occupation Certification-LIBI-607L and application fee at the same time.</li> </ol> <p>If you have held a Pennsylvania Lead certification previously and are applying to renew it, you need to submit a copy of your most recent valid training course certificate and any training course certificate(s) taken since you last applied, along with a completed application and applicable fee.</p>
<p><b>Certification Validation Period</b></p>	<p>The validation period for all Pennsylvania Lead certifications coincides with the anniversary date of the latest expiration date of the EPA or PA training certificate received by the applicant. This applies to initial training and refresher training certificates.</p> <p>For example: If you apply to renew your PA Lead Worker certification on July 1, 2009, with your latest refresher training certificate, which was issued on January 1, 2009 and valid through January 1, 2012, then your Pennsylvania certification will be issued as valid through January 1, 2010.</p>
<p><b>Prior Enforcement Action</b></p>	<p>The Department may deny an applicant’s request for a certification based on prior enforcement actions indicating that the applicant’s abatement work might not be performed in a manner that would protect public health, safety and welfare. <b>If enforcement action has been taken against the applicant, the following information must be submitted:</b></p> <ol style="list-style-type: none"> <li>1. A complete list of all prior enforcement actions, including any sanctions imposed upon the applicant by any jurisdiction or any state/federal court.</li> <li>2. A description of any Lead abatement activities conducted by the applicant that were terminated prior to completion, including the circumstances of termination.</li> <li>3. A copy of any reports compiled by an enforcement agency.</li> </ol>
<p><b>Filing Requirements and Fees</b></p>	<p><b>FEE SCHEDULE:</b> For an up-to-date listing of fees, please see the Fee Schedule listed on our website (<a href="http://www.dli.pa.gov/Individuals/Labor-Management-Relations/bois">www.dli.pa.gov/Individuals/Labor-Management-Relations/bois</a>) or contact our office for a copy of the fee schedule by email <a href="mailto:CALBOIS@pa.gov">CALBOIS@pa.gov</a>, by telephone at 717-772-3396 or by fax at 717-705-0196.</p> <p>If you work for a Non-Profit, you must include documentation of the Employer’s Non-Profit status; otherwise, you are not exempt from the application fee.</p> <p>Make all checks and money orders payable to the <b>Commonwealth of Pennsylvania</b>. Mail this application, your payment and any additional documentation to:</p> <p><b>PA Department of Labor &amp; Industry Certification, Accreditation and Licensing Division 651 Boas Street, Room 1606 Harrisburg, PA 17121</b></p> <p>Please direct any questions regarding certification to 717-772-3396 or <a href="mailto:CALBOIS@pa.gov">CALBOIS@pa.gov</a>.</p>