

# ELECTRICAL & INTERNET ORDER FORM & INVOICE

If you require electricity or an internet line for your tabletop exhibit space, please complete the following information and fax it to our Catering Department at 717-433-9737 or email to [kbrown@centrehotel.com](mailto:kbrown@centrehotel.com).

**Order Form \*\*MUST\*\* be received a minimum of 3 business days prior to event.  
Electrical needs requested the day of will not be guaranteed.**

**Company Name:**

**Contact Name:**

**Company Address:**

**Phone:**

**Email:**

**Electrical Needs:** Please mark appropriately.

| Quantity | Item   | Total \$ |
|----------|--|----------|
|          | <b>Electricity (110 V Service) @ \$35.00 per line, per day</b>   |          |
|          | <b>Electricity (220 V Service) @ \$75.00 per line, per day</b>   |          |
|          | <b>Electricity (8) (110 V Service) @ \$150.00 per line, per day</b>                                    |          |
|          | <b>Wired High Speed Line @ \$100.00 for 1<sup>st</sup> line (\$75.00 each additional line per day)</b> |          |
|          | Sub-Total  |          |
|          | 20% Service Charge   |          |
|          | 6% Sales Tax (Sub-Total + Service Charge)  |          |
|          | <b>Grand Total</b>   |          |

**\* \* Please bring your own extension cord(s) as the hotel does not provide this amenity \* \***

**Equipment being provided:**

**Payment Information:**

**Credit Card Number:**

**Expiration Date:**

**Exact Name on Card:**

**Signature:**

**Email for Receipt:**

**If you have any questions, please call the Sales & Catering Department: 717-433-9737**

**Penn Harris Hotel**

1150 Camp Hill Bypass, Camp Hill, PA 17011

Sales Direct: 717-433-9737 \*

Sales Fax: 717-763-7120

Main Hotel: 717-763-7117

**[www.PennHarrisHotel.com](http://www.PennHarrisHotel.com)**

