

Commonwealth of Pennsylvania
Department of Labor & Industry

UC Navigator Grant (UIPL 11-22)

Notice of Grant Availability

Proposals Due: **Monday, August 22, 2022, at 4 PM ET**

TOM WOLF, GOVERNOR
WWW.PA.GOV

JENNIFER BERRIER, SECRETARY
WWW.DLI.PA.GOV



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Key Dates

July 22, 2022

Notice of Grant Availability (NGA) Release Date

August 22, 2022, at 4:00 PM ET	Application Due Date Applications must be submitted to the RA-LIUCGRANTSUBMIS@pa.gov resource account with the email subject: "UC Navigator Program NGA Application."
October 2, 2022	Contract Start Date
March 31, 2025	Contract End Date. Contract may end sooner if funds are exhausted.

Introduction

The Pennsylvania Department of Labor & Industry (L&I) announces the availability of approximately \$2,500,000 in American Rescue Plan Act (ARPA) funding for the Unemployment Compensation (UC) Navigator Program Grant.

L&I will be launching a UC Navigator Program through the competitive award of grants to community-based organizations (CBOs) in the commonwealth to help workers learn about, apply for, and if eligible, receive UC benefits and to support L&I in delivering timely UC benefits to workers, especially individuals in groups that are historically underserved, marginalized, and adversely affected by persistent poverty and inequality. The Notice of Grant Availability (NGA) seeks applications to support this statewide initiative.

The department anticipates funding six projects with a maximum grant award of up to \$450,000. Organizations can use these funds over the next 2.5 years, until March 31, 2025. Funds will be awarded based on a comprehensive merit evaluation of each applicant's application package. The department intends to award at least one grant to an applicant whose service area includes a county of the second class (Allegheny) and at least one grant to an applicant whose service area includes a county of the first class (Philadelphia).

Note: Actual grant awards will be based on application submissions. The department may opt not to award any grants to a specified area based on the actual review and determination of individual submissions.

Project Design

The purpose of this project is to support Pennsylvanians' access to UC benefits through sustainable partnerships with community-based organizations to offer navigation services. The best way for L&I to be responsive to the needs of underserved communities is to better understand these communities and the barriers they face. By working with trusted CBOs to reach workers where they are, in their times of need, L&I and the CBOs will be able to expand their collective reach to help as many workers as possible learn about, apply for, and, if eligible, receive UC benefits and related services. Strengthening community-based navigation also ensures additional resources for underserved communities during times of high unemployment when it becomes more difficult to reach L&I staff directly.

A successful program will:

1. Focus on one or more populations below that have been historically underserved by the UC program:
 - A. Workers with limited English proficiency (LEP). For example, this may include but is not limited to specific populations such as:
 - o Vietnamese and other South Asian immigrants and refugees
 - o Individuals for whom Chinese is the primary language
 - o Individuals from Puerto Rico, the Dominican Republic, and Central America
 - B. Populations experiencing disproportionate rates of low wages and poverty. For example, this may include but is not limited to workers in specific industries, populations, or geographic areas such as:

- Service industry workers in Philadelphia County
 - Workers of color and women workers in Philadelphia and Allegheny counties
 - Rural workers in Washington, Beaver, Westmoreland, and Erie counties.
- C. Communities with a high population of refugees and immigrants.
 - D. Communities with limited access to technology and digital literacy.
 - E. Workers with disabilities.
2. Assist with mitigating the following challenges facing the underserved population(s):
 - Lack of awareness of potential UC eligibility;
 - Cultural barriers to applying for UC;
 - Rumors that UC can negatively impact immigration status;
 - Barriers with accessing and completing the online initial application and weekly certification including ID.me;
 - Barriers with understanding the questions on the application, and therefore filling out the application correctly;
 - Barriers with maintaining UC eligibility, including reporting earnings, completing work registration and work search, remaining able and available, and accepting suitable work; and
 - Barriers with comprehending the notices sent by L&I and the required follow-up, such as responding to requests for further documentation or filing an appeal.
 3. Use outreach tools such as classes and workshops, webinars, social media groups or even one-on-one assistance. Outreach can also include guides and brochures. Food banks and other community aids are great opportunities to reach those who may not be seeking help.
 4. Be a collaboration between L&I and the CBOs to identify workers' needs, especially those in the underserved populations previously mentioned, integrate feedback, and implement improvements to the UC program.

Services to be Offered by L&I to Community Based Organizations

1. L&I will offer virtual training to CBOs on the following topics:
 - a. Basic UC knowledge including the application process
 - b. Knowledge of basic rights and responsibilities
 - i. Able and Available
 - ii. Work Registration/Work Search
 - iii. Reporting Earnings
 - iv. Refusal of Suitable Work
2. L&I will help develop a basic marketing brochure with collaboration and feedback from CBOs
3. L&I will develop plain English guides with collaboration and feedback from CBOs
 - a. Initial Application Guide
 - b. Continued Claims Application Guide
 - c. Appeals Guide
 - d. Rights and Responsibilities Guide
4. L&I will hold regular meetings and open lines of communication with CBOs
5. L&I will review and address systemic obstacles to the timely receipt of benefits identified by CBOs

Required Activities by the CBOs

1. Submit monthly grant progress reports using a template provided by the department.
2. Conducting Outreach and education with the community you support using one or more of the following, based on the needs of your community:
 - a. Workshops
 - b. Webinars
 - c. Social groups

- d. One-on-one assistance
- e. Guides and brochures;
- 3. Purchase of equipment and technology for classrooms and resource centers, if applicable;
- 4. Working collaboratively with L&I to develop plain language guides using community feedback;
- 5. Providing cultural expertise;
- 6. Secure interpreter services for common languages, and rare languages;
- 7. Hiring vendors to create print and digital educational resources;
- 8. Distributing translated brochures and guides through community events, offices, and targeted mailings;
- 9. Hiring staff, if needed, to maintain a level of service that is necessary for the required activities;
- 10. Identifying obstacles to the timely receipt of benefits that are impacting your community; offer relevant suggestions for overcoming those obstacles;
- 11. Training L&I staff how to reach individuals most effectively in groups that are historically underserved, marginalized, and/or adversely affected by persistent poverty and inequality;
- 12. Participating in meetings, conferences, and regular check-ins with L&I, Navigator grantees in other states, and the Department of Labor to share best practices and lessons; and
- 13. Supporting L&I with an evaluation of the ARPA UI Navigator Program, which may include interviews and surveys of staff and assisted workers, as well as sharing individual-level and aggregate data with L&I in accordance with the data-sharing agreement required by USDOL.

Eligible Applicants

Eligible CBOs with which L&I may partner include nonprofit or public entities, labor unions, other entities representing workers, such as worker centers, other community-based organizations, and institutions of higher education.

A) CBOs partnering with L&I for the ARPA UC Navigator Program should be able to demonstrate they:

- (1) have a successful track record of serving the same or similar communities they expect to provide targeted outreach to;
- (2) have relationships with unemployed workers likely to be in need of assistance applying for and, if eligible, receiving UC benefits and related services (i.e., navigating the UC program); and
- (3) have experience in assisting workers to navigate government program(s), especially on UC-related issues, and building the skills they need to effectively represent themselves and their communities in government program(s).

B) CBOs must have experience in supporting worker voice through assisting workers in navigating the UC program and/or benefits provided through other federal entitlement programs..

C) Further, these organizations must be able to demonstrate that they have experience working with the community or communities in accessing UC benefits and/or benefits provided through other federal entitlement programs.

D) Additionally, applicants must have a PA SAP Vendor Identification Number and be able to comply with the Unemployment Compensation Grant agreement found [here](#). Applicants who cannot meet these additional requirements at the time of award will relinquish their award.

E) At least one grant shall be awarded to an applicant whose service area includes a county of the second class (Allegheny) and at least one grant shall be awarded to an applicant whose service area includes a county of the first class (Philadelphia).

Fiscal Agent

Fiscal agents include eligible applicants as detailed above. If organizations apply as a partnership, the application must appoint a single entity as the lead applicant who must also act as fiscal agent. The fiscal agent will receive, manage, and disburse grant funds.

Initial Review Criteria

Prior to comprehensive merit evaluation, L&I will perform an initial review to determine that (1) the applicant is an eligible applicant; (2) the information required by the announcement has been submitted; (3) all mandatory requirements are satisfied; and (4) the proposed project is responsive to the purpose of this project.

Merit Review Criteria

The comprehensive merit evaluation will be conducted by a review team who will score projects based on the degree to which the project addresses the following required criteria:

Project Design and Management Plan (40 points)

How effectively the proposal:

1. Identifies the community the grantee will serve.
2. Identifies a clear problem, challenge, or opportunity related to UC navigation supported by relevant data and information including the challenges faced by the community you will serve.
3. Explains how the UC Navigator Grant Program will help your organization and therefore your community.
4. Explains in detail the outreach plan.
5. Describes a clear equity strategy for the targeted population(s) to be served (a strategy that creates a more equitable access to services).
6. Provides a project timeline to include implementation steps, deliverables, and how those deliverables meet the desired outcomes of the project.

Performance Outcomes (15 points)

How effectively the proposal:

Describes the goals and metrics that will be used to show impact and success of the program.

- Applicants must describe in detail the desired outcomes of the proposed initiatives and how the outcomes will be measured. Include measurable goals, outcomes, services, performance indicator, evaluation method, target numbers to be served or results, and a timeline to meet the goal or outcome. (Number of workers served including demographics, UC barriers remediated, etc.)

Grant Management (30 points)

How effectively the proposal:

1. Identifies the adequacy of the key personnel on the grant to foster collaboration and implement programs (identify personnel by name and qualifications).
2. Describe the skills and abilities of the project coordinator with regards to the following:
 - Has experience effectively engaging with workers for the purpose of UC education
 - Possess the ability to translate program and technical information into plain language

- Is familiar with UC and www.benefits.uc.pa.gov, the new UC System
- Can turn deliverables around consistent with the timelines agreed upon and required by the grant announcement
- Has excellent verbal and written communication skills
- Is capable of leading meetings (online or in person)
- Has strong technology skills and is familiar with a variety of standard office tools to write, collect data, and conduct meetings

Budget Form and Justification (15 points)

Applicants must provide a complete budget broken out by line item. The budget must:

1. Include a detailed budget justification which includes a detailed breakout of quantity, cost, and narrative to support each line item of the budget. State the annual salary of each person, the percentage of each person's time devoted to the project, the amount of each person's salary funded by the grant, and the total personnel cost for the period of performance. (10 points)
2. Provide a detailed budget breakout. (Appendix C) (5 points)

Application Process and Submission Information

The UC Navigator Program funding NGA and related materials are available on L&I's grants website: <http://www.dli.pa.gov/Businesses/Workforce-Development/grants>.

Application Submission Information

Applications must be complete, including all required documents outlined below. An electronic copy of the application and all required components must be emailed to the Grants Services' resource account at RA-LIUCGRANTSUBMIS@pa.gov with the email subject: "UC Navigator Program NGA Application." An automatic reply email will be sent from the resource account upon receipt of the application. This is validation that the application was received and should be retained. Applications must be submitted by the application deadline specified in this announcement. Incomplete applications or applications that do not meet these specifications will not be evaluated or scored.

All application documents must be in Adobe Portable Document Format (PDF). Page numbers must be provided in the footer. Do not include any internet addresses (URLS) that provide information necessary to review the application. Documents must not include any proprietary or sensitive business information as PA may make it available to the public.

Completed Application Documents

Completed applications must include all six (6) required documents:

1. **Application Form** (saved as a single file titled "Application Form")
The grant application form must be completed in full and submitted with the other required documents. The application form can be found at <http://www.dli.pa.gov/Businesses/Workforce-Development/grants> and an example can be found as Appendix A.
2. **Project Summary Cover Page** (saved as a single file titled "Project Summary Cover Page") and two-page max with the following information:
 - a. Name of applicant
 - b. Name of fiscal agent
 - c. Vendor ID number
 - d. Project title
 - e. Project county
 - f. Project service area (e.g., municipality, house and senate legislative districts to be served)

- g. Project summary
- h. Project point of contact and contact information

The Project Summary Cover Page can be found at <http://www.dli.pa.gov/Businesses/Workforce-Development/grants> and is available as Appendix B.

3. **Project Narrative** (saved as a single file titled "Project Narrative") with the following information:
Details answering all the evaluation criteria, and sub criteria, outlined herein, including:
 - i. Project Design and Management Plan
 - ii. Performance Outcomes
 - iii. Grant Management
4. **Budget Form** (saved as a single file titled "Budget Form")
Applicants must submit a detailed budget that includes expenditures by line item. The budget will be evaluated based on the Evaluation Criteria above, and in terms of cost reasonableness and the relationship to proposed activities. Budgets must be for the time-period September 4, 2022, to March 31, 2025. The budget will also become the financial basis for any grant award, including making cost reimbursement payments over the course of the project. PA reserves the right to unilaterally modify application budgets, prior to, and/or after grant award. The Budget Form can be found at <http://www.dli.pa.gov/Businesses/Workforce-Development/grants> and an example can be found as Appendix C.
5. **Budget Justification** (saved as a single file titled "Budget Justification")
Applicants must justify each expenditure by line item, including the costs proposed in each cost category and any other information to support the budget. The Budget Justification instructions can be found as Appendix D.
6. **EO 2021-06 Worker Protection Certification Form** (saved as a single file titled "Worker Protection Certification Form") Pursuant to Executive Order 2021-06, Worker Protection and Investment (October 21, 2021), contractors and grantees of the commonwealth must certify that they are in compliance with Pennsylvania's UC Law, Workers' Compensation Law, and all applicable Pennsylvania state labor and workforce safety laws. The form can be found at: <http://www.dli.pa.gov/Businesses/Workforce-Development/grants> and is available as Appendix E.

Grant Award Details

Grant Funding

This NGA is funded by the UC Navigator Program Grant awarded to Pennsylvania by the US Department of Labor (USDOL), as detailed in Unemployment Insurance Program Letter 11-22. Navigator Program funds may be used to fund programs and services to help workers learn about, apply for, and, if eligible, receive UC benefits. Please note that this is a reimbursement grant. Funding is only provided to grantees after expenses have been incurred and invoices provided.

Estimated Funding and Award Size

Approximately \$2,500,000 is available. Grants will be awarded and funded competitively based on availability of funds. The department anticipates funding six projects with a maximum grant award of up to \$450,000. Organizations can use these funds over the next 2.5 years, until March 31, 2025.

Application Deadline

UC Navigator Program applications are due **August 22, 2022, 4 PM EST**. Late applications will not be accepted.

Proposed Grant Timeline and Award Period

UC Navigator Program funding is anticipated to be used for grant-related activities from October 2, 2022, to March 31, 2025.

Allowable and Disallowable Costs and Expenses

Funds available through this NGA must be used to support a UC Navigator Program. While matching funds are not required, applicants are strongly encouraged to leverage federal and non-commonwealth resources, including, but not limited to, WIOA, Adult Basic Education, TANF, SNAP, philanthropic resources, employer contributions, and other resources to reach their project goals. Applicants are also encouraged to use existing staff, facilities, and equipment, and other in-kind resources to reach their project goals. Finally, UC Navigator Program funding should supplement, not supplant, existing public and private resources (e.g., other federal or state grants and philanthropic contributions, cash, in-kind, etc.). Proposals should demonstrate efficient and effective use of resources.

- **Allowable Direct Costs:** Allowable costs include, but are not limited to, education and training costs, customer service costs, barrier remediation costs, support services costs, outreach and recruitment costs, and administrative costs (must not exceed 10 percent of total amount requested).
- **Unallowable Costs:** Unallowable costs include pre-award costs, building construction, and procuring lobbying services and all other costs not associated with the direct performance of the award. Pre-award costs are incurred at the applicant's risk. L&I is under no obligation to reimburse such costs if for any reason the applicant does not receive an award or if the award is made for a lesser amount than the applicant expected. L&I reserves the right to disallow any costs that do not align with the approved grant proposal and/or the notice of grant award.

Grant Award Administration

Award Notices

Applicants will be notified in writing within 30 days after the award determination.

Period of Performance

L&I anticipates a performance period beginning October 2, 2022, to March 31, 2025.

Grant Agreements/Other

Awardees are required to enter into a UC grant agreement with L&I.

L&I also reserves the right to award grants ensuring program diversity and alignment with other public funding and/or initiatives. L&I reserves the right to request additional information or modifications to applications for any reason deemed necessary. L&I shall notify all applicants whose applications are not accepted for funding under this NGA.

PA may enter into discussions with a selected applicant for any reason deemed necessary, including but not limited to: (1) the budget is not appropriate or reasonable; (2) only a portion of the application is selected for award; (3) PA needs additional or clarifying information; (4) special terms and conditions are required. Failure to satisfactorily resolve the issues identified by PA within a specific period determined by PA may preclude award to the applicant.

PA reserves the right, without qualification, to reject any or all applications received in response to this announcement and to select any application, in whole or in part, as a basis for negotiation and/or award. PA reserves the right to award grants on a conditional basis if there are concerns surrounding one or more sections of the application(s). In the instance that a conditional award is made, the applicant is responsible to take immediate and appropriate action to remedy the area of concern in accordance with Department guidance.

The L&I contracting officer is the only individual who can make awards or commit PA to the expenditure of public funds. A commitment by other than the contracting officer, either explicit or implied, is invalid.

L&I reserves the right to de-obligate funds for those projects that show minimal expenditure or obligation. Any funds not committed may be reallocated to other projects awarded under this NGA.

Reporting and Evaluation

Grantees will be required to submit program and fiscal progress reports during and upon conclusion of the funded project. All required forms will be supplied by PA and will be outlined in the award package. All close-out final reports are to be submitted within 60 days of the period of performance end or upon full award expenditure (whichever occurs first). In addition to report submissions, awardees are required to participate in routine calls with PA staff, unless otherwise determined, to review grant progression, share best practices and receive technical support. Additional information will be provided upon award selection. Awardees may be required to participate in a third-party evaluation.

Grantees may be required to collect and maintain Personally Identifiable Information (PII). Grantees must ensure PII is sufficiently protected, follow their existing agency data protection internal controls for handling and storing data, and will transfer required data to the Office of UC Benefits Policy in accordance with the Commonwealth's [Information Technology Policy No. ITP-SEC025, Proper Use and Disclosure of Personally Identifiable Information \(PII\)](#).

Questions/Agency Contacts

Questions regarding the content of this NGA must be submitted in writing to RA-LIUCGRANTSUBMIS@pa.gov.

Appendix A: UC Navigator Program Grant Application



UC NAVIGATOR PROGRAM GRANT APPLICATION FORM

Applicant Information

Name

Address 1

Address 2

City PA ZIP Code

Name and contact information of primary person to be contacted on matters involving this application

First Name

Last Name

Phone

Title

Email

Funding proposal request (\$):

Labor & Industry: \$

Matching Funds: \$

Counties served by this grant:

- | | | | | |
|------------------------------------|-------------------------------------|-------------------------------------|---|---------------------------------------|
| <input type="checkbox"/> Adams | <input type="checkbox"/> Chester | <input type="checkbox"/> Fulton | <input type="checkbox"/> Mercer | <input type="checkbox"/> Sullivan |
| <input type="checkbox"/> Allegheny | <input type="checkbox"/> Clarion | <input type="checkbox"/> Greene | <input type="checkbox"/> Mifflin | <input type="checkbox"/> Susquehanna |
| <input type="checkbox"/> Armstrong | <input type="checkbox"/> Clearfield | <input type="checkbox"/> Huntingdon | <input type="checkbox"/> Monroe | <input type="checkbox"/> Tioga |
| <input type="checkbox"/> Beaver | <input type="checkbox"/> Clinton | <input type="checkbox"/> Indiana | <input type="checkbox"/> Montgomery | <input type="checkbox"/> Union |
| <input type="checkbox"/> Bedford | <input type="checkbox"/> Columbia | <input type="checkbox"/> Jefferson | <input type="checkbox"/> Montour | <input type="checkbox"/> Venango |
| <input type="checkbox"/> Berks | <input type="checkbox"/> Crawford | <input type="checkbox"/> Juniata | <input type="checkbox"/> Northampton | <input type="checkbox"/> Warren |
| <input type="checkbox"/> Blair | <input type="checkbox"/> Cumberland | <input type="checkbox"/> Lackawanna | <input type="checkbox"/> Northumberland | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Bradford | <input type="checkbox"/> Dauphin | <input type="checkbox"/> Lancaster | <input type="checkbox"/> Perry | <input type="checkbox"/> Wayne |
| <input type="checkbox"/> Bucks | <input type="checkbox"/> Delaware | <input type="checkbox"/> Lawrence | <input type="checkbox"/> Philadelphia | <input type="checkbox"/> Westmoreland |
| <input type="checkbox"/> Butler | <input type="checkbox"/> Elk | <input type="checkbox"/> Lebanon | <input type="checkbox"/> Pike | <input type="checkbox"/> Wyoming |
| <input type="checkbox"/> Cambria | <input type="checkbox"/> Erie | <input type="checkbox"/> Lehigh | <input type="checkbox"/> Potter | <input type="checkbox"/> York |
| <input type="checkbox"/> Cameron | <input type="checkbox"/> Fayette | <input type="checkbox"/> Luzerne | <input type="checkbox"/> Schuylkill | <input type="checkbox"/> Statewide |
| <input type="checkbox"/> Carbon | <input type="checkbox"/> Forest | <input type="checkbox"/> Lycoming | <input type="checkbox"/> Snyder | |
| <input type="checkbox"/> Centre | <input type="checkbox"/> Franklin | <input type="checkbox"/> McKean | <input type="checkbox"/> Somerset | |

Is your business a Pennsylvania Qualified Small Business as described in 4 Pa. Code 2.32? Yes No

Authorized representative printed name:

Authorized representative signature/date:

Appendix B: Project Summary Cover Page

UC Navigator Program
Project Summary Cover Page

Name of applicant:

Name of fiscal agent:

Vendor ID Number:

Project Title:

Project county(s):

Project service area (*e.g. town/city/municipality to be served, and House and Senate legislative districts*):

Project summary:

Project Point of Contact and Contact Information:

Appendix C: Budget Form

Requested Amount:

	Budget
ADMINISTRATION	\$
Admin Staff Salaries & Fringe Benefits	
Operational Expenses (e.g., travel, postage, printing, etc.)	
PROGRAM SERVICES	\$
Program Staff Salaries & Fringe Benefits	
Operational Expenses (e.g., travel, postage, printing, etc.)	
Other Program Expenses	
Supportive Service Funds	
TOTAL BUDGET	\$

Appendix D: Budget Justification

General Instructions for the Completion of a Budget Justification

The budget justification must include the following information:

- Each line item on the Budget Form must be explained, and the cost provided for each. Each line item on the Budget Form pertains to projected costs.
 - The total for each line item on the Budget Justification must match the total for each line item on the Budget Form.
 - Administrative Costs cannot exceed 10 percent of the requested funding.
1. **Staff Salaries** – List all staff positions by title. State the annual salary of each person, the percentage of each person’s time devoted to the project, the amount of each person’s salary funded by the grant, and the total personnel cost for the period of performance. Be sure to breakout administrative and program salaries.
 2. **Fringe Benefits** – Provide the overall fringe benefit percentage which reflects the recipient’s organizational fringe, and list the components included, such as health insurance, FICA, retirement, etc. Provide the fringe benefit calculation for each staff position listed under the salary line item. Be sure to breakout administrative and program fringe.
 3. **Operational Expenses** – List each item in sufficient detail for the grantor to determine whether the costs are reasonable or allowable (rent, utilities, printing, postage, supplies, staff travel, etc.).
 4. **Other Program Expenses**– List each item in sufficient detail for the grantor to determine whether the costs are reasonable or allowable. Costs included under *Other* should not fit into any other line-item category.

NOTE: If including equipment, be sure to identify each item of equipment to be purchased which has an estimated acquisition cost of \$5,000 or more per unit and a useful lifetime of more than one year. List the quantity and unit cost per item. Items with a unit cost of less than \$5,000 are supplies.

Appendix E: Worker Protection and Investment Certification Form

A. Pursuant to Executive Order 2021-06, *Worker Protection and Investment* (October 21, 2021), the Commonwealth is responsible for ensuring that every worker in Pennsylvania has a safe and healthy work environment and the protections afforded them through labor laws. To that end, contractors and grantees of the Commonwealth must certify that they are in compliance with Pennsylvania's Unemployment Compensation Law, Workers' Compensation Law, and all applicable Pennsylvania state labor and workforce safety laws including, but not limited to:

1. Construction Workplace Misclassification Act
2. Employment of Minors Child Labor Act
3. Minimum Wage Act
4. Prevailing Wage Act
5. Equal Pay Law
6. Employer to Pay Employment Medical Examination Fee Act
7. Seasonal Farm Labor Act
8. Wage Payment and Collection Law
9. Industrial Homework Law
10. Construction Industry Employee Verification Act
11. Act 102: Prohibition on Excessive Overtime in Healthcare
12. Apprenticeship and Training Act
13. Inspection of Employment Records Law

B. Pennsylvania law establishes penalties for providing false certifications, including contract termination; and three-year ineligibility to bid on contracts under 62 Pa. C.S. § 531 (Debarment or suspension).

CERTIFICATION

I, the official named below, certify I am duly authorized to execute this certification on behalf of the contractor/grantee identified below, and certify that the contractor/grantee identified below is compliant with applicable Pennsylvania state labor and workplace safety laws, including, but not limited to, those listed in Paragraph A, above. I understand that I must report any change in the contractor/grantee's compliance status to the Purchasing Agency immediately. I further confirm and understand that this Certification is subject to the provisions and penalties of 18 Pa. C.S. § 4904 (Unsworn falsification to authorities).

<i>Signature</i>	<i>Date</i>
<i>Name (Printed)</i>	
<i>Title of Certifying Official (Printed)</i>	
<i>Contractor/Grantee Name (Printed)</i>	