# Appendix E: Schools to Work Grant Action Plan Template

**Action Plan**

Guiding question: Does the action plan align with the goals of Schools to Work by:

* *focus on measurable outcomes through a pre-apprenticeship program which must include the attainment of industry- recognized qualifications, certifications, or college credits. College credits should support a career pathway to an apprenticeship through an academic program that aligns to workforce needs, including an explanation of how college credits earned will be transcripted and transferrable for transition to a registered apprenticeship program, post-secondary education program, or employment*
* *demonstrate existing qualified program personnel, or identification of additional personnel needed, if any, to establish or increase program capacity to meet or contribute toward meeting current and anticipated regional labor market needs (PA Workstats)*
* *include a plan aligned to the training pathway outcomes where the components are Specific, Measurable, Achievable,*

*Relevant, and Time-bound (e.g. Learners will participate in at least one work-based learning experience aligned to the pre- apprenticeship program within the grant timeframe.)*

* *Include at least 3 outreach strategies targeting underrepresented populations, (e.g., Social media, newsletter, community programs)*

**Goal 1**

Activity 1:

Measurable indicators of progress:

Expected outcomes(s) of activity:

Amount budgeted for activity (estimated; subject to change):

Activity 2:

Timeline (quarter(s) of project in which the activity will take place):

Measurable indicators of progress:

Expected outcomes(s) of activity:

Amount budgeted for activity (estimated; subject to change):

**Goal 2**

Activity 1:

Measurable indicators of progress:

Expected outcomes(s) of activity:

Amount budgeted for activity (estimated; subject to change):

Activity 2:

Timeline (quarter(s) of project in which the activity will take place):

Measurable indicators of progress:

Expected outcomes(s) of activity:

Amount budgeted for activity (estimated; subject to change):

**Goal 3** *(continue as needed)*