**APPENDIX F: Suggested Activities**

**1. Education Supports:**

* Waiver (temporary or permanent) or reduction of outstanding fees, fines, or penalties (parking fines, outstanding payments, etc.) related to prior enrollments while participating in the program to allow for enrollment and participation, etc.
* No-Cost Tutorial services
* No-Cost books and supplies
* Dedicated study areas
* Dedicated mentorship programs
* Designated/priority access to computers, multi-function devices, or other campus technology resources at no cost
* Advanced library training and research protocol onboarding assistance and mentorship as needed by the returning student
* Personal Computer purchase support

-Personal computer purchase support may not to exceed $500.00 per participant.

-Once purchased the device belongs to the participant and they are responsible for all costs associated to maintenance.

-Personal computer purchase support may only be considered if the participant has no other existing device available. The participant must sign a self-attestation form and the form must be available to the department upon request.

-Failure to adhere to this internal control will result in disallowed costs.

* Personal internet service support

-Personal internet service support may not exceed $30.00 per month.

-Personal internet service support may only be provided during the months the customer is enrolled and actively engaged in the program.

-Personal internet service support reimbursement may not last longer than June 30, 2024.

-Personal internet service support may only be considered if the participant has no other existing internet service available. The participant must sign a self-assentation form and the form must be available to the department upon request.

-Failure to adhere to this internal control will result in disallowed costs.

**2. Case Management Supports:**

* Identification of additional funding sources to meet unmet needs
* Identification of financial assistance or other resources to assist the participant with debt relief, loan forgiveness, etc.
* Identification and hand-off referral to additional community resources or supports
* Access to campus health, counseling services, or a hand-off referral to community health and counseling services

**3. Employer Connections:**

* Job Fairs
* Internships
* Job Shadowing
* Observations
* Career mentoring
* Career awareness activities and industry specific presentations
* Mock Interviews
* Employer facility tours or group virtual overviews
* Employer job posting prioritization for job seekers participating in the program

**4. Career Guidance and Employment Supports:**

* Individual or group job readiness training:

-Soft skills

-Interview prep

-Mock interviews

-Resume prep

-Financial Literacy

-Digital Literacy

* Employer meetings and on campus interview programs
* Individual or group supports for the new employees to discuss issues and identify additional barriers that might be impacting their success
* Monthly group or individual bi-weekly engagement (on campus meetings, virtual meetings, etc.) for job seekers who have not been placed or are no longer placed to continue to hone their skills and stay actively engaged
* Direct referrals to open positions with employer collaborators
* Training on the utilization of PA CareerLink® services, Campus Employment Services, and other available job seeking services and resources.