



## 2021 Local Workforce Development Board - Compliance Calendar

Local Workforce Development boards can utilize this calendar to ensure timely submission of mandatory compliance activities and/or documentation submissions. Unless otherwise directed, all submissions are due on the dates listed below to the Bureau of Workforce Development Administration's Oversight Services unit resource account: [RA-LI-BWDA-OS@pa.gov](mailto:RA-LI-BWDA-OS@pa.gov).

- **January 20** – LWDB Contact/Member List Update
- **January 22** – Sunshine Act & Public Notice
- **March 24** – Local Monitoring, One-stop Operator, & Fiscal/Audit Monitoring Tools
- **April** – On-site Monitoring
- **April 2** – WIOA Regional & Local Plans Due
- **April 16** – LWDA Contact/Member List Update
- **May** – On-site Monitoring
- **June** – On-site Monitoring
- **July 1** – WIOA Regional & Local Plans Effective Date
- **July 16** – LWDB Contact/Member List Update
- **October 15** – LWDA Contact/Member List Update
- **November** – Local Policies, CEO Agreement, & Service Delivery Monitoring Tools