Pennsylvania WIOA Plans Submission Checklist

Fiscal Year 2021-2024 WIOA Regional and Local Area Plans

This checklist is used to ensure completeness; indicate each submitted item prior to emailing this form and items listed below to RA-LI-BWDA-Policy@pa.gov .

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|  | Cover Letter *(see submission cover letter template and page 4 of guide for additional details)*  |
|  | Regional Plan (*if in a planning region*) and Local Area Plan saved in Microsoft Word |
|  | Provided documentation of public notice/public comment (*see pages 3-5 of guidance for additional details*) |
|  | Attestations Completed |
|  | Attachment 1: Local Area WIOA Title I Programs Performance Accountability Table |
|  | Attachment 2: Local Workforce Development System Organizational Chart |
|  | Attachment 3: Local Workforce Development System Program Partner-Provider List |
|  | Attachment 4: Local Workforce Development System Supporting Data |
|  | Option 1 or 2 is only used when submitting a planned two-year modification:Option 1:WIOA Plan Review and Modification Form (Local Area Plan) |
|  | Option 2:If in a planning region, the designated point of contact will complete the WIOA Plan Review and Modification Form (Regional Plan) *and will disperse* the Planning Region CEO and LWDB Chair Dated Signatures Supplemental Form (Regional Plan) to the rest of the planning region.WIOA Plan Review and Modification Form (Local Area Plan) |
|  | Only use Option 3 when submitting a modification NOT within a two-year modification period: Option 3:If in a planning region *and* the LWDB’s Local Area Plan modification is deemed to provide a minorimpact on the Planning Region, the Planning Region CEO and LWDB Chair Dated Signatures Supplemental Form (Local Area Plan) is used.WIOA Plan Review and Modification Form (Local Area Plan) |