

PA Department of Labor & Industry
Workforce Investment Center
Bureau of Employer and Career Services
WORKFORCE INVESTMENT INFORMATION NOTICE-2-01, Change 1
July 21, 2003

- TO : Team PA CareerLink Site Managers
BECS Managers
BECS Regional Directors
- FROM : William Moulfair, Director
Bureau of Employer and Career Services
- SUBJECT : Team PA CareerLink Employment Services Registration Policy WIIN 2-01,
Change 1
- INQUIRIES : If you have questions concerning this issuance, please direct inquiries to
one of the following:
- Beverly Evans (717) 783-5857, beevans@state.pa.us
1. Purpose. This WIIN revises WIIN 2-01 regarding Staff-Assisted Registration for Employment Services. This change is in accordance with updates to Employment Services Legislation and Regulations pertaining to Wagner-Peyser Act and Veterans Employment and Training Performance Measures Reporting.
 2. Reference. Employment Services Legislation and Regulations to include the Wagner Peyser Act (29 USC §49 et. seq.), the Veterans Benefits Act (38 U.S.C. §4101 et. seq.) and the Employment and Training (ET) Handbook No. 406 – Training and Employment Guidance Letter No 1-02
 3. Discussion. With the implementation of the Labor Exchange and Veterans Employment and Training Services performance measures, and the distribution of the ET Handbook No. 406 – Training and Employment Guidance Letter No. 1-02, the changes are necessary to comply with revised definitions of registration provided to Team PA CareerLink Staff. A list of Employment Services registration terms and definitions and job seeker services and program definitions are attached.

NOTE: The terminology “employment services” in this document does not refer to a specific agency, program or funding stream, but instead refers to labor exchange activities and services provided to job seeker customers by any Team PA CareerLink Partner staff.

4. Action Required. Team PA CareerLink Site Managers, BECS Managers, and BECS Regional Directors are requested to distribute copies of this issuance to Team PA CareerLink Partner staff providing the services identified in this WIIN. Team PA CareerLink staff providing services identified in the attachment are required to review the revised document for changes in registration definitions.

Team PA CareerLink Staff providing services identified in the attachment must record the services and required data, and will be required to follow the established procedures in order to meet Federal Reporting Requirements as outlined by USDOL in the above referenced legislation and regulations
5. Attachments.
 - A. Team PA CareerLink Employment Services Registration Policy
 - B. Employment Services Registration Terms and Definitions
 - C. Job Seeker Services and Program Definitions
6. Expiration Date. Indefinite.