**Instructions:** The LWDB must submit this notice and any other required documentation to PA Department of L&I’s PA CareerLink® Finance & Budget Unit resource account [RA-LI-PACL-FINOP@pa.gov](mailto:RA-LI-PACL-FINOP@pa.gov) on or before March 10 during a planned MOU renewal; or anytime a MOU is modified. Select the appropriate option box verifying consensus was reached; or if a negotiation impasse occurred, check all appropriate boxes, and indicate the partner and their reason(s) for impasse.

**Local Workforce Development Area name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Option 1**: Notice is provided to the Governor as required by 20 CFR 678.725 that this local area reached consensus on a MOU, including how one-stop center infrastructure costs will be funded, for the program year beginning **[7/1/20\_\_\_\_\_],** or if a modified MOU, beginning **[\_\_\_/\_\_\_/20\_\_\_\_\_].**

*If Option 1 - supply a copy of the agreed upon Operating Budget with this notice.*

**OR**

**Option 2**: Notice is provided to the Governor as required by 20 CFR 678.725 that, despite every effort, this local area **did not** reach consensus on a MOU for the program year beginning **[7/1/20\_\_\_\_\_],** or if a modified MOU, beginning **[\_\_\_/\_\_\_/20\_\_\_\_\_].**

*If Option 2 - supply a copy of the MOU and/or budget with this notice if developed and signed by one or more parties. Supply a description of the process used among partners to resolve issues when consensus could not be reached during the MOU period.*

**Choose which option best articulates why an impasse occurred.**

**Option 2A: Non-consensus on one-stop center infrastructure costs**

The inability to reach agreement was because one or more partners do not agree with how one-stop center infrastructure costs will be funded for the period beginning **[\_\_\_/\_\_\_/20\_\_\_\_\_]**.

|  |  |
| --- | --- |
| **Program Partner Name** | **Reason(s)** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |

**Option 2B: Impasse due to other reasons**

Listed below are the program partners that did not agree and the main reasons for their inability to agree.

|  |  |
| --- | --- |
| **Program Partner Name** | **Reason(s)** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |

**The LWDB ensures all partners participated in MOU negotiations and in the creation of the operating budget.**

**Required Signatures**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LWDB Chair and Date Chief Elected Official and Date