



National Safety Council Advanced Safety Certificate

Harrisburg, PA

Required Course

PRINCIPLES OF SAFETY AND HEALTH (POSH) – April 23-26, 2018 & November 5-8, 2018

POSH is an intensive four-day course, covering 19 topics which will give you a firm grounding in the fundamentals of workplace safety and health. This course delivers a solid curriculum of important safety concepts with an emphasis on best practices for implementing and managing a safety program.

Fee: \$1295 NSC Members, \$1650 Nonmembers, \$995 for employees of a Commonwealth of Pennsylvania Agency

Select two elective courses:

FUNDAMENTALS OF INDUSTRIAL HYGIENE (FIH) – August 6-9, 2018

A comprehensive overview of more than 12 industrial hygiene topics. This course examines the four key processes in an industrial hygiene effort: anticipation, recognition, evaluation and control. You'll be involved in case studies, discussions and hands-on equipment demonstrations.

Fee: \$1395 NSC Members, \$1750 Nonmembers, \$995 for employees of a Commonwealth of Pennsylvania Agency

SAFETY MANAGEMENT TECHNIQUES (SMT) – July 9-12, 2018

This course shows you how an effective safety manager performs. You learn how to build your role as a safety leader and mentor others in your organization. We walk you through case studies, discussions and activities that will help you effectively manage both projects and employees.

Fee: \$1295 NSC Members, \$1650 Nonmembers, \$995 for employees of a Commonwealth of Pennsylvania Agency

SAFETY TRAINING METHODS (STM) – September 10-13, 2018

Safety Training Methods will help you make educated decisions about the safety training needs of your workforce. You'll learn about needs analysis, performance objectives, instructional strategy and methods, content, media, delivery, evaluation and costs.

Fee: \$1295 NSC Members, \$1650 Nonmembers, \$995 for employees of a Commonwealth of Pennsylvania Agency

Location: Pennsylvania DOT, 1101 South Front St, Harrisburg, PA 17104

You can attend the classes in any order. Pre-registration is required. Registrations canceled less than ten days before the course convenes are subject to a **10%** service charge. Registrants who do not cancel and fail to attend are liable for the entire fee. The National Safety Council reserves the right to cancel any course. If we cancel a course, you will be reimbursed the full registration fee.

Register each student online on **nsc.org**. See online registration instructions. Use member ID number when setting up the student's profile.

Commonwealth employees need to select "Send Bill" option to receive the discounted fee or call for setup.

Please contact us with any questions

National Safety Council online registration instructions

Each student will need to register as a user on the nsc.org website. Registrations need to be processed separately for each student. If the organization is a member, it is important to **use the member number when setting up the student's profile** in order to receive member price. Contact us if you do not know your department's ID number.

The registration instructions follow. **You must have a pa.gov e-mail address to receive the discounted price.** If you have registered online in the past, use your e-mail address to login as a returning user.

- From the main menu on the home page of **nsc.org**, select **Learn** and then [NSC University](#).
- On the **NSCU** home page, Sign in/Sign up button on the bottom right of the page
- Returning users, login. For First Time Users to nsc.org, setup user accounts for the student(s) attending the class (**do not login under your name if you are not attending the class**).
- **If you have an NSC ID for your organization, select New User with NSC ID** (To receive member price, you must use your ID number. Call us to verify member status and ID number.
- For nonmembers, select New Web Registrant

The image shows two side-by-side registration forms. The left form is titled 'New User Sign Up' and 'Create Your NSC Account'. It has two main buttons: 'New User with NSC ID' (with a subtext '(Member, Instructor, Training Center, Chapter)') and 'New User without ID'. Below these is a link for 'Forgot NSC User ID'. The right form is titled 'Returning Users' and contains input fields for 'Your Email Address' and 'Your Password', a 'Remember Me' checkbox, a green 'Login' button, and a 'Forgot Password' link.

- **Enter your NSC ID number** and the LAST NAME OF THE STUDENT ATTENDING THE CLASS (**Important: if you are registering someone else for a course, you must login using their name and e-mail address**).
- If the student's name appears, select the name or if not, select the address
- Click on register and enter the student's name and e-mail and select a password
- Once you have completed the person's registration as a user on nsc.org, proceed to NSCU
- If there is a Sign In/Sign Up button in the bottom right of the page, click on it to be signed into NSCU
- Search for classes in the Find Training box or from the calendar
- Select a course, scroll down for class dates and Add to Cart
- Continue shopping to select additional classes
- From Shopping Cart, if your company is a member, make sure that the member fee is reflected before completing the registration
- To remove a class from the shopping cart, click on the X next to the price of the class
- Proceed to checkout and select the billing option
- An invoice will be created and mailed for those selecting "Send Bill". For those selecting "Credit Card", the card will be charged upon check out.
- Logout and repeat the process if you are registering additional students.
- Call Alison Maxwell at 770-729-0077 x41006 with credit card payments if you have selected "Send Bill".

Pre-payment is required to attend classes. Please check individual class dates for registration deadlines.

Registrations canceled less than ten days before the course convenes are subject to a 10% service charge.

Registrants who do not cancel and fail to attend are liable for the entire fee. The National Safety Council reserves the right to cancel any course. If we cancel a course, you will be reimbursed the full registration fee or receive a credit for a future class.

If you have any questions or need assistance, call before clicking on the submit button.

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