

NOTIFICATION OF CHANGE IN BUILDING CODE OFFICIAL

Municipalities are required to notify the Department of Labor & Industry within 30 days of a change in the person designated to serve as their new Building Code Official (BCO).

Please fill in all the information requested below and fax this form to 717-787-8363 or mail it to:

UCC Certification Unit
Department of Labor & Industry
651 Boas Street, Room 1613
Harrisburg, PA 17121-0750

If code enforcement services are obtained from a third party agency, it is important to provide the **name of the person** at that agency who holds a UCC credential as a BCO and who will act in that capacity for the municipality.

Please provide all of the following information:

Municipality _____	County _____
Name of former BCO _____	
Name of new BCO _____	
Name of Third Party Agency (if applicable) _____	
Address _____ _____	
City _____	State _____ Zip Code _____
Phone () _____	
E-Mail _____	
Effective Date of Change _____	

*Auxiliary aids and services are available upon request to individuals with disabilities.
Equal Opportunity Employer/Program*