

MEDIATION MEMORANDUM

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Please complete form and send to Judge scheduled to perform mandatory mediation at least one week in advance of mediation.

Name of Case:

Date and Time of Mediation:

Judge Assigned Mediation:

Judge Assigned Litigation:

Claimant Counsel:

Employer Counsel:

Pending Petition:

Date of Injury:

Mechanism of Injury:

Description of Injury:

Brief Summary of Treatment to Date & Names of Primary Healthcare Providers:

Average Weekly Wage:

Comp Rate:

Brief Summary of Your Position in Litigation and Analysis of the Strengths and the Weaknesses of your case:

What past due benefits if any are in controversy?

Have the parties had any discussions or negotiations regarding settlement? If so, outline the progress made. If not, why not? Explain thoroughly.

Do you believe a negotiated settlement of the case is possible? If so, outline your proposal in order of importance, indicating which components are negotiable and which are non-negotiable.