



DEPARTMENT OF  
**LABOR & INDUSTRY**  
COMMONWEALTH OF PENNSYLVANIA

BUREAU OF LABOR LAW COMPLIANCE  
1301 LABOR & INDUSTRY BUILDING  
SEVENTH & FORSTER STREETS  
HARRISBURG, PA 17121

1-800-932-0665

www.dli.state.pa.us

## APPLICATION FOR SPECIAL CERTIFICATE FOR THE EMPLOYMENT OF LEARNERS

A separate application must be filed for each establishment for which a certificate is sought. This form should be signed by the employer and two (2) copies returned to the Bureau of Labor Law Compliance, 1301 Labor & Industry Building, Seventh & Forster Streets, Harrisburg, PA 17121. This is an application form only.

I apply to the Department of Labor & Industry for a SPECIAL CERTIFICATE authorizing the employment of learners under the provisions of Section 4(b) of the Pennsylvania Minimum Wage Act, at less than the stated minimum, but not less than 85% of the applicable minimum wage rate.

Name of Establishment \_\_\_\_\_

Address \_\_\_\_\_  
STREET CITY COUNTY STATE ZIP CODE

Type of Business \_\_\_\_\_ Total No. of Employees \_\_\_\_\_

This establishment's annual gross business is (state approximate amount) \$ \_\_\_\_\_

This establishment is  is  is not part of a business with more than one branch.

The combined annual gross business of all the branches is (state approximate amount) \$ \_\_\_\_\_

Type of Occupation(s) under Special Certificate \_\_\_\_\_

No. of regular employees in the occupation(s) involved \_\_\_\_\_

Proposed duration of learning period \_\_\_\_\_ weeks. Proposed Hourly Wage: \$ \_\_\_\_\_

Nature and extent of instruction and supervision: (Please submit detailed report on separate sheet.)

I have read the Regulations, under Pennsylvania's Minimum Wage Act, and agree to comply with the conditions specified for the duration of the permit.

I certify that the employment of learners at a special minimum wage rate will not create a substantial probability of reducing the employment opportunities for other workers.

I further understand that furnishing of false statements in this application is a crime and is subject to criminal penalties under Section 4904 of the Pennsylvania Crimes Code (relating to unsworn falsification to authorities).

Date \_\_\_\_\_ Signed \_\_\_\_\_

Title \_\_\_\_\_

Telephone \_\_\_\_\_

Auxiliary aids and services are available upon request to individuals with disabilities.  
Equal Opportunity Employer/Program