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| **Application Form for Notice of Grant Availability**  |
| **1. Type of Submission:**[ ]  New[ ]  Continuation | **2. Type of Project**[ ]  Training[ ]  Services | **3. Applicant: Select Applicant Type:** |
| 1. **Date Received:**

 **(L&I use only)**  | 1. **(Select) Local Workforce Development Board:**

  |
| **6.** **Grant/Project Title**:       | **7a.** **Targeted industry Cluster**: (if applicable)**7b.** **Sub-cluster**:  |
| **8. Counties served by this grant:**  |
| **9. Legislative Districts project covers:**  |
| **10. List all Local Workforce Investment Areas (LWIA) affected by this grant:**  [ ]  Statewide [ ]  Specific Local Areas:       |
| **11. Is your business a Pennsylvania Qualified Small Business as described in** *4 Pa. Code 2.32****.* Yes** [ ]  **No** [ ]  |
| **12. APPLICANT INFORMATION:**  |
| a. **Applicant Name:**        |
| b. **Address:** \*Street 1:       \*Street 2:       |
|  \*City:       \*State:       \*Zip / Postal Code:       |
|  **13. Name and contact information of primary person to be contacted on matters involving this application:** |
|  First Name:       Last Name:       |
|  Title:       Telephone Number:       Email:       |
| **14. Funding Proposal Request ($):** |  |
| Labor & Industry |       |  |
| Matching Funds |       |
| **15. Authorized Representative Printed Name:**  |
| \*Signature of Applicant:  | \*Date Signed:       |

**Application Instructions**

**Labor & Industry (L&I) Workforce Development Grant**

1. **Type of Submission**: Indicate whether this is a new request for funds for a new project or if this is a continuation of a project that was previously funded.
2. **Type of Project**: Indicate whether this grant is for training or services.
3. **Applicant**: Select Applicant type from drop down menu.
4. **Date Received**: To be completed by L&I.
5. **Local Workforce Development Board (LWDB)**: Select the name of the LWDB with whom this project will be affiliated from the drop down menu.
6. **Grant/Project Title**: Enter the name of the project.
7. **7a/7b Target Industry Cluster/Sub Cluster**: Select the name of the Industry Cluster and, if applicable, the sub-cluster from the drop down menu.
8. **Counties Served** – Include all counties that will be served by the grant.
9. **Legislative Districts** – Enter state legislative districts covered by the grant.
10. **LWIA’s affected** – List all LWIA’s involved in the grant.
11. **Small Business** – Check if your business is a Pennsylvania Qualified Small Business.
12. **Applicant Information**:
	1. Enter the applicant’s name
	2. Enter the applicant’s address
13. **Contact Information**: Enter contact information.
14. **Funding Proposal Requests**: Enter the amount requested for the project and include the amount of matching funds (if applicable).
15. **Authorized Representative**: Enter the name of the authorized representative. Sign and date the form.