**Industry Partnership Program Development Timeline**

This section should include a timeline for all aspects of the project, with particular emphasis on program design and training delivery. This sample timeline table below can be modified to fit your project.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Description of Process** | **Start Date** | **Finish Date** |
| **Creating a Program Foundation** |  |  |  |
| Identifying/confirming partnership membership |  |  |  |
| Recruiting additional stakeholders  |  |  |  |
| Selecting fiscal agent |  |  |  |
| Selecting/hiring project manager |  |  |  |
| Program Design |  |  |  |
| Recruiting and selecting firms |  |  |  |
| Outline governance structure |  |  |  |
| Designing assessments |  |  |  |
| Assessing training needs |  |  |  |
| Prioritizing training needs |  |  |  |
| Define measures of training program success |  |  |  |
| Collection of baseline data |  |  |  |
| Aligning the resources of existing training systems |  |  |  |
| Designing curriculum |  |  |  |
| Program Support |  |  |  |
| Identify opportunities for shared and leveraged resources |  |  |  |
| Identify reimbursement and matching requirements |  |  |  |
| Define process for recruiting and selecting training participants |  |  |  |
| Identify process for data entry and collection of metrics |  |  |  |
| Training Delivery |  |  |  |
| Locate facilities |  |  |  |
| Schedule training |  |  |  |
| Recruit and select participants |  |  |  |
| Deliver training |  |  |  |
| Collection of outcomes data |  |  |  |
| Assess training outcomes |  |  |  |
| Participant data entry into CWDS |  |  |  |