

Computation: Compute the appropriate items below for the employee. The highest result of the computations is used to determine the average weekly wage to establish the basis for workers' compensation payments.

1. If wages fixed by:
 - (a) Week \$ _____
 - (b) Month \$ _____ X 12 ÷ 52 = \$ _____
 - (c) Year \$ _____ ÷ 52 = \$ _____
2. If wages fixed by day, hour, or output, including overtime and bonus, then complete the following for each of the four 13-week periods prior to the date of injury:

	FROM	THROUGH	WAGES	BOARDING* LODGING*	GRATUITIES**	TOTAL	DAYS WORKED
1st Period	_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	_____
2nd Period	_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	_____
3rd Period	_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	_____
4th Period	_____	_____	\$ _____	\$ _____	\$ _____	\$ _____	_____

*Include at actual value of board and/or lodging
 **Include if employee receives at least one-third of wages in tips or gratuities

- (a) Using the highest 13-week period from above:
 \$ _____ divided by 13-weeks = \$ _____
- (b) Last two completed by 13-week periods
 \$ _____ total wages divided by _____ total days employee worked multiplied by 5 = \$ _____
3. If employed less than one 13-week period:
 \$ _____ total wages divided by _____ total days employee worked times _____ total days worked by other employees in a similar occupation for the quarter immediately preceding the injury divided by 13 = \$ _____
4. If occupation is exclusively seasonal:
 \$ _____ total wages from all occupations during 12 calendar months preceding injury divided by 50..... = \$ _____

For the following two methods, use calendar quarters (i.e. January through March, April through June, July through September, October through December):

5. \$ _____ total wages earned with the same employer during the two complete calendar quarters divided by the _____ number of days worked for the employer during that period multiplied by 5 = \$ _____
6. \$ _____ wages under Section 309(f) are computed using the calendar quarters as defined above. The highest calendar quarter wages received in the first four of the last five completed calendar quarters immediately preceding the date of injury is \$ _____ divided by 13..... = \$ _____
7. BASED ON ABOVE INFORMATION, THE HIGHEST AVERAGE WEEKLY WAGE FOR INJURED EMPLOYEE IS = \$ _____
 COMPENSATION PAYABLE: \$ _____ PER WEEK

 Employer/Defendant Representative's signature

 Employer/Defendant Representative's name (typed/printed)

 Telephone

Any individual filing misleading or incomplete information knowingly and with the intent to defraud is in violation of Section 1102 of the Pennsylvania Workers' Compensation Act, 77 P.S. §1039.2, and may also be subject to criminal and civil penalties under 18 Pa. C.S.A. §4117 (relating to insurance fraud).

Employer Information Services 717.772.3702	Claims Information Services toll-free inside PA: 800.482.2383 local & outside PA: 717.772.4447	Hearing Impaired toll-free inside PA TTY: 800.362.4228 local & outside PA TTY: 717.772.4991	Email ra-li-bwc-helpline@pa.gov
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*Auxiliary aids and services are available upon request to individuals with disabilities.
 Equal Opportunity Employer/Program*